**Hennepin Technical College**

**Professional Peace Officer Education (PPOE) Program**

**Administered by Hennepin Technical College (HTC)**

**on behalf of a consortium of Metro Area Colleges:**

***Century College***

***Inver Hills Community College (IHCC)***

***Minneapolis Community & Technical College (MCTC)***

***Normandale Community College (NCC)***

***North Hennepin Community College (NHCC)***

**ABOUT THE PROGRAM**

The Professional Peace Officer Education (PPOE) Program at Hennepin Technical College prepares students for careers in law enforcement through one of two educational tracks:

* Associate in Science in Law Enforcement degree in cooperation with consortium, or
* Law Enforcement Certificate Program.

Both tracks deliver training through a combination of traditional academic studies combined with rigorous skills-development components.

**THE A.S. DEGREE IN LAW ENFORCEMENT**

***PLEASE NOTE: Hennepin Technical College (HTC) DOES NOT OFFER A DEGREE IN LAW ENFORCEMENT. Students who enroll in the PPOE Program at HTC will receive a certificate in Law Enforcement. The Law Enforcement degree will be/is granted by the consortium colleges.***

The degree program is designed for students beginning their college experience or who have some college credits but have not yet earned a degree. Students in the associate degree track will be required to complete a balanced educational curriculum including liberal arts courses in the areas of English, speech, political science, sociology, psychology, and physical education.

Students are required to complete nine (9) prerequisite courses with at a “C” or better and a cumulative G.P.A. of 2.5 on a 4.0 scale in the nine (9) prerequisite courses prior to enrollment in the PPOE Program offered at HTC. Applicants must have a cumulative college G.P.A. of at least a 2.0 on a 4.0 scale.

Students may complete the required general distribution courses (including the nine (9) prerequisite courses) and receive their degree at any of the consortium colleges and should contact their school of choice for details.

Consortium colleges: Century College, Inver Hills Community College, Minneapolis Community and Technical College, Normandale Community College, and North Hennepin Community College

**THE CERTIFICATE PROGRAM IN LAW ENFORCEMENT**

Students who already have earned an associate or bachelor’s degree from a Minnesota POST accredited college or university in Law Enforcement are eligible to apply for admission to the five PPOE theory-based courses.

Students who already have earned an associate or bachelor’s degree from any other regionally accredited college or university in or outside the State of Minnesota in any discipline must complete the nine (9) prerequisite courses prior to enrollment in the five PPOE theory-based courses. Students may request an evaluation of their college work to determine if their previous coursework may be equivalent and acceptable for the licensing program prerequisite courses. The evaluation will be conducted by the PPOE Coordinator.

**THE PROFESSIONAL PEACE OFFICER EDUCATION (PPOE) PROGRAM:**

The Professional Peace Officer Education (PPOE) Program consists of two separate educational components totaling 22 credits:

1. Five (5) theory-based courses, and

2. Six (6) practical, skills-development courses

The courses introduce students to law enforcement theories and techniques, and help them develop the mental and physical skills needed to assume entry-level positions as licensed peace officers in Minnesota.

Once accepted into the PPOE Program students will register and pay for the courses through Hennepin Technical College.

The PPOE Program courses are offered at the Law Enforcement and Criminal Justice Education Center, located at 9110 Brooklyn Boulevard, Brooklyn Park, MN 55445, on Hennepin Technical College’s Brooklyn Park campus.

The theory-based courses:

1. LAWE 2225 Criminal Investigation **3 credits**
2. LAWE 2230 Legal Issues in Law Enforcement **3 credits**
3. LAWE 2231 MN Criminal and Traffic Codes **3 credits**
4. LAWE 2235 Police Report Writing/Interview **2 credits**
5. LAWE 2241 Police Response and Human Behavior **3 credits**

The practical, skills-development courses:

1. LAWE 2261 In Progress Response **2 credits**
2. LAWE 2275 Traffic **1 credit**
3. LAWE 2280 Defensive Tactics **2 credits**
4. LAWE 2285 Crime Scene and Evidence **1 credit**
5. LAWE 2290 Firearms **2 credits**
6. LAWE 2300 Tactical Driving for LAWE Students (16 hours) **0 credit**

Students must earn a minimum of a “C” grade in each of the PPOE Program courses.

Students must complete the five theory-based courses in one semester.

Students must complete the practical, skills-development courses in one semester. Students must earn a minimum of a “C” grade in each of the 1st semester theory-based courses before they will be allowed to enroll in the practical, skills-development courses. A minimum of a “C” grade must also be earned in the practical, skills-development courses to successfully complete the program.

To help facilitate individual student schedules, the theory-based courses are offered in a cohort model. Students will indicate a cohort preference, but are not guaranteed that placement. HTC will offer morning (9:00-11:50 a.m.), afternoon (1:00-3:50 p.m.), and evening (5:00-7:50 p.m.) cohorts of the theory-based courses each semester.

The practical, skills-development courses are offered in a cohort model as well. HTC will offer morning (8:00-11:50 a.m.), afternoon (1:00-4:50 p.m.) and evening (5:30-9:20 p.m.).

\*Scheduling placement for theory courses carries over for 2nd semester “skills.”

**ADMISSION TO THE PROFESSIONAL PEACE OFFICER EDUCATION (PPOE) PROGRAM:**

Admission to the Professional Peace Officer Education (PPOE) Program requires applicants to meet certain academic and POST licensing requirements. To qualify for admission, applicants must meet the following:

**I. Admission to the Five (5) Academic, Theory-Based Courses:**

1. Applicants to the theory-based courses of the PPOE Program must complete the following nine prerequisite courses, or their equivalent, with at least a “C” grade (2.0 on a 4.00 scale) in each course and a cumulative GPA of 2.50 in the nine prerequisite courses.

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| --- | --- | --- | --- | --- | --- | --- |
|  | **CENTURY** | **IHCC** | **MCTC** | **NCC** | **NHCC** | **HTC** |
| **College English 1** | ENGL 1021 | ENG 1108 | ENGL 1110 | ENGC 1101 | ENGL 1201 | ENGL 2121 |
| **College English 2** | ENGL 1022 or ENGL 1025 | ENG 1111 | ENGL 1111 | ENGC 1102 or 2nd comp course | ENGL 1202 | ENGL 2125 |
| **Intro to Sociology** | SOC 1020 | SOC 1100 | SOC 1105 | SOC 1104 | SOC 1110 | SOCI 2100 |
| **Psychology** | PSYC 1020  | Choose any:1101, 1201, 1210, 1215, 1220, 1230, or 2100  | PSYC 1100 or PSYC 1110 or PSYC 2260 | PSYC 1100 or PSYC 1110 or SOC 2108  | PSYCH 1165  | PSYC 2300 |
| **American Minority Relations** | SOC 2051 | SOC 1127 | SOCI 2145 | SOC 2110 | SOC 2210 | SOCI 2200 |
| **Intro to Criminal Justice** | SOC 1080 | CJS 1150 | SOCI 2155 | SOC 2130 | SOC 1710 |  |
| **Family Violence** | SOCI 1033 | SOC 1130 | SOCI 2115 | SCO 2114 | SOC 1750 |  |
| **Juvenile Justice** | CJS 2085 | CJS 1154 | LAWE 1220 | SOC 2131 | SOC 1730 |  |
| **Police & Community** | CJS 2081 | CJS 1152 | LAWE 1215 | SOC 2132 | SOC 1720 |  |

*Emergency Medical Responder (EMS Regulatory Board-Approved) is not required for admission to the*

*Professional Peace Officer Education (PPOE) Program.*

*Proof of Emergency Medical Responder is required before a student can take the POST Licensing Examination*.

*Emergency Medical Responder does not have to be current*.

1. Applicants must have a cumulative college G.P.A. of at least 2.0 on a 4.0 scale.
2. Students may apply for admission to the PPOE Program theory-based courses during the semester in which they will complete the above prerequisites (or the equivalent). See a college counselor for the course titles and numbers at each consortium campus.
3. US citizenship is not required for admission to the PPOE Program, however applicants must be United States citizens before being hired by a law enforcement agency.
4. Applicants may not be convicted of a crime that would prohibit them from being admitted to the PPOE Program under the rules of the Minnesota Board of Peace Officer Standards and Training (POST). Contact the POST Board at 651-643-3060 or their web site: [http:/www.post.state.mn.us/](https://dps.mn.gov/entity/post/Pages/default.aspx) for a list of current Criminal Conviction Standards.
5. Persons who are prohibited by State or Federal law from possessing a firearm are not eligible to apply.
6. Students who meet the above criteria may begin the application process as outlined on the [Hennepin Technical College Law Enforcement website](https://hennepintech.edu/future-students/admissions/law-enforcement/law-enforcement-application.html). Applications are accepted for courses beginning every Fall and Spring semester. For Fall semester admission, apply between February 15-May 1. For Spring semester admission, apply between July 15-November 1. Application to the program does not guarantee admission.
7. Applicants who complete the application materials by the prescribed deadline for each semester and who meet admission criteria1-6 will be considered eligible for admission to the theory-based courses of the PPOE Program.
8. If the number of eligible applicants exceeds the space available in the program, applicants meeting all admission requirements by the posted deadline(s) will be selected for admission in the following order:
9. Applicants with admission preference certification from a chief law enforcement officer (police chief or sheriff) in Minnesota. The order for selection within this category will begin with students from the consortium colleges.
10. Applicants who are AS Law Enforcement degree candidates from a consortium school.
11. Applicants who have already earned a degree prior to application.
12. Applicants who are enrolled in, but have not completed all prerequisite courses. The order for selection within this category will begin with students from the consortium colleges.

Students will be selected for admission from the above categories using a random selection process. Applicants receive one chance in the random selection process. Applicants with a GPA of 3.50 (on a 4.00 scale) or higher in the nine prerequisite courses will receive one additional chance. Applicants who met all admission requirements in a previous application process, but were not selected for admission will receive one additional chance. The maximum number of chances an applicant can receive is three (3).

**II. Admission to the Six (6) Practical, Skills-Development Courses:**

1. Students may be conditionally admitted to the PPOE Program practical, skills-development component during the semester in which they will complete the five theory-based courses. Students must earn a “C” grade (2.00 on a 4.00 scale) in each of the five academic theory-based courses, or they will not be admitted to the practical skills-development courses.
2. Students who are conditionally admitted to the practical, skills-development courses will be required to have a licensed physician and a licensed psychologist certify their participation in the PPOE skills-development courses will not pose a serious threat to the health or safety of themselves, other students, staff members, or the public.
3. Skills students must possess a valid driver’s license at the time of admission to the practical, skills-development courses and must maintain a valid license throughout the program.
4. Students will be required to have a Bureau of Criminal Apprehension (BCA) background check.

**TUITION, COURSE FEES, AND OTHER EXPENSES:**

HTC’s Professional Peace Officer Education (PPOE) Program [tuition rates](https://hennepintech.edu/finance-operations/payment/tuition-and-fees.html) are higher than the community college per credit rate. The higher tuition rates cover the added expenses of instruction and providing practical, hands-on experiences. Tuition and student fees for the 2019-2020 school year for law enforcement courses at HTC is $275.10/credit. An additional fee for driving school is assessed to all students registering for the PPOE Program skills-development courses. Student financial aid is available through the Hennepin Technical College Financial Aid Office. For more information, call the HTC Financial Aid Office at 952-995-1300 or email FA@hennepintech.edu.

Students enrolled in the theory-based courses will be required to purchase and wear a class uniform (navy blue slacks, gray polo shirt). Students enrolled in the practical, skills-development courses will be required to purchase defensive tactics uniforms (sweat shirt, sweat pants, gym shorts, T-shirt), duty belts and accessories, as well as the class uniform.

Other expenses include: books, miscellaneous supplies, and the costs incurred for the medical and psychological evaluations, driving record, and a Bureau of Criminal Apprehension (BCA) background check.

**FINANCIAL AID:**

Students wishing to receive financial aid while taking the Professional Peace Officer Education (PPOE) Program at HTC will have to add HTC's school code, 010491, to their FAFSA and follow the steps to complete their financial aid file at HTC. Students who have borrowed loans at previous institutions will see reduced loan eligibility due to the length of program and proration requirements based on Federal Regulations. For more information, visit the [HTC Financial Aid website](https://hennepintech.edu/future-students/financial-aid/index.html) or call 952-995-1300.

**SCHOLARSHIPS:**

Call 763-657-3700 if you would like to request Law Enforcement scholarship information for attending HTC’s PPOE Program. [Additional scholarship information](https://hennepintech.edu/future-students/financial-aid/apply-for-scholarship.html) can also be found on the Hennepin Technical College website.

**VETERAN BENEFITS:**

[Veteran benefits information](https://www.hennepintech.edu/future-students/admissions/veterans-services.html) can be found on the Hennepin Technical College website or call 952-995-1474.

**ACCESSIBILITY:**

HTC values diversity in our college community and is committed to ensuring equal access and opportunity to qualified students with documented physical, learning, or psychological disabilities.

The [Disability Services Office](https://www.hennepintech.edu/current-students/disability-services/index.html) assists students and HTC faculty and staff to provide access to our programs, services, and activities.  Please contact a Campus Disability Services Director or check out the HTC website for more information:

 Jean Kreutter, Director of Academic Support Programs 952-995-1544

**POST LICENSING EXAMINATION**

Students who complete the Law Enforcement A.S. Degree or Certificate program and have paid all tuition and fees will be eligible to take the POST Licensing Exam necessary to be considered for full-time employment with any of Minnesota’s state, county, or municipal law enforcement agencies.

**METRO AREA COLLEGE CONSORTIUM**

Century College 651-779-3300 [www.century.edu](http://www.century.edu/)

Inver Hills Community College 651-450-3000 [www.inverhills.edu](http://www.inverhills.edu/)

Minneapolis Community & Technical College 612-659-6000 [www.minneapolis.edu](http://www.minneapolis.edu)

Normandale Community College 952-358-8200 [www.normandale.edu](http://www.normandale.edu)

North Hennepin Community College 763-488-0391 [www.nhcc.edu](https://www.nhcc.edu/)

[Hennepin Technical College’s Law Enforcement Professional Peace Officer Education (PPOE) Program](https://www.hennepintech.edu/future-students/admissions/law-enforcement/law-enforcement-application.html) is a consortium of five Minneapolis/St. Paul metropolitan area community colleges of the Minnesota State system. These colleges include Century College, Inver Hills Community College, Minneapolis Community & Technical College, Normandale Community College, and North Hennepin Community College. Students enrolled in law enforcement degree programs at any of the above colleges will take their general education/prerequisite courses at their home college, then attend HTC for the PPOE Program. The twenty-two (22) credits earned in the PPOE Program will be transferred back to their home college and applied toward their degree requirements. In addition, eligible students who have already earned a degree from a regionally accredited college are admitted to the licensing program on a space available basis.

HTC is an accredited provider of the Professional Peace Officer Education (PPOE) Program required by the Minnesota Board of Peace Officer Standards and Training (POST). Students who complete HTC’s PPOE Program will be eligible to take the POST peace officer licensing examination. Passing this examination is required to be considered for full-time employment with any Minnesota state, county or municipal law enforcement agency.

The Professional Peace Officer Education (PPOE) Program is located on Hennepin Technical College’s Brooklyn Park campus off of Hwy. 169 and Brooklyn Boulevard.

*We are in a separate building on the northwest side of the campus grounds. At the main entrance to the HTC campus,*

*take the road to your RIGHT and follow it until you reach a stop sign. Turn LEFT. Our building is straight ahead.*

**HENNEPIN TECHNICAL COLLEGE**

**PROFESSIONAL PEACE OFFICER EDUCATION (PPOE) PROGRAM**

**9110 BROOKLYN BOULEVARD**

**BROOKLYN PARK, MINNESOTA 55445-2410**

**(763) 657-3700 (Phone)**

**[hennepintech.edu](https://www.hennepintech.edu)**

**The information contained in this brochure is subject to change without notice, but is accurate as of September 20, 2019.**