



Chapter 2: Students

Academic Standing and Financial Aid

Satisfactory Academic Progress (SAP)

Adoption: 10/2/12
Revised: 12/14/22
Last Reviewed: 12/14/22 (AASC)
Executive Team Approved: 12/20/22
Next Review Date: 12/20/27
Authority: Statutory Regulatory Authority: 34CFR668.20
[MinnState Policy 2.9](#)
Custodian of Policy: Vice President of Academic and Student Affairs

POLICY STATEMENT

Hennepin Technical College (HTC) requires that all students make satisfactory progress toward a degree, diploma, or certificate to remain in good academic standing. Additionally, federal and state laws require that a recipient of financial aid make satisfactory academic progress toward a degree, diploma, or certificate to remain eligible for financial aid. In compliance with federal and state laws, HTC has established procedures defining the standards of academic progress for all students.

Students bear the primary responsibility for their own academic progress and for seeking assistance when experiencing academic difficulty. Students are encouraged to keep a record of their grades and course syllabi, and will continuously have access to their unofficial transcripts through e-Services.

Requirements The requirements for satisfactory academic standing are based on students meeting both a qualitative and a quantitative measure. Satisfactory progress will be measured after a student has attempted their first course.

Qualitative Measure All students are required to maintain a minimum cumulative 2.0 GPA

Note: (A major GPA of 2.0 is required for graduation.)

Quantitative Measure All students are required to complete a minimum of 66.67% cumulative attempted credits.

Implementation The academic standing of all students will be evaluated at the end of each term including the summer term as follows:

Warning

Students in good standing who fail to meet the minimum cumulative academic requirements will receive a warning email and will be placed on academic and financial aid warning for one term.

Suspension

Students on warning who fail to meet the minimum cumulative academic standing requirements will receive a suspension letter and will be placed on academic and financial aid suspension.



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Policy

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Appeals

Students who fail to meet academic standing requirements and are suspended from enrollment have the right to appeal.

Reinstatement

Students who have been suspended from enrollment may continue at the college after an appeal has been approved. If at any point it is determined that students will not be able to finish the required courses to graduate from their program within the 150% time frame, financial aid eligibility will be terminated immediately. Note: It is possible to be reinstated to good academic standing without being reinstated to financial aid Satisfactory Progress eligibility.