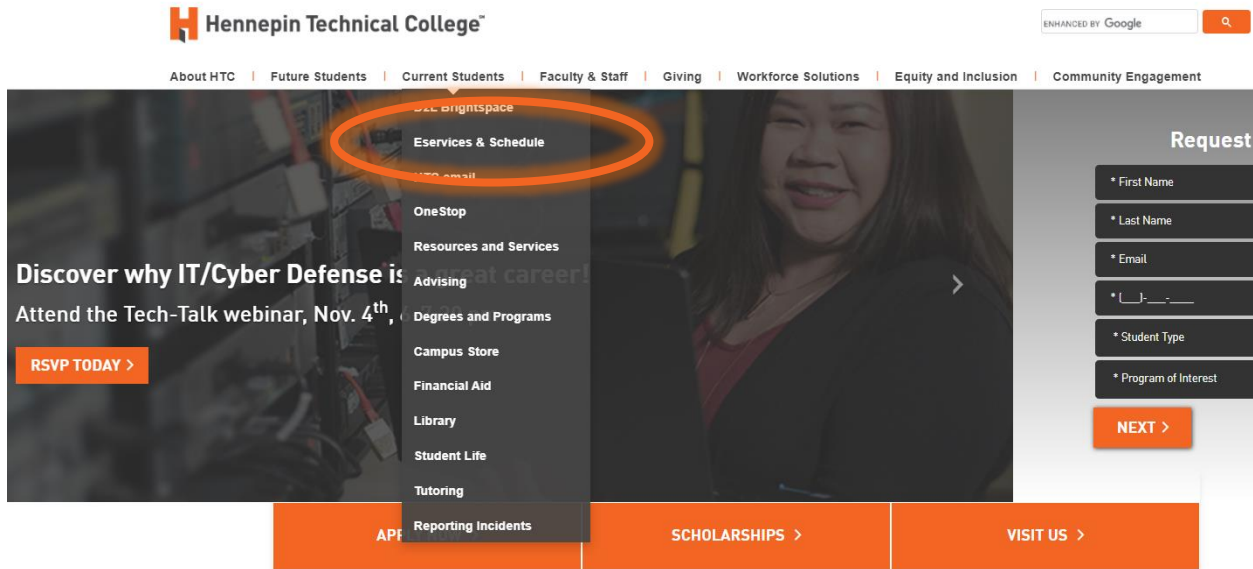


# 1 NESTOP **HOW TO** Change StarID password

Find your answers.

1) Go to <https://hennepintech.edu> and under **Current Students**, choose **eServices & Schedule**.



2) At the bottom of page, under **eServices**, click on **the campus you are attending**.



## eServices and Schedule

Find the courses you need!

### eServices

eServices allows HTC students to register for classes, check grades, check financial aid status, make payments and more.

Please choose a campus to log in:

- Brooklyn Park Campus
- Eden Prairie Campus

Need help registering for classes? Visit with an advisor.

Set up your my.HennepinTech student email to receive registration notices.

- 3) Remember your StarID is different from your StudentID (or TechID). An example of what a StarID looks like this: wx1234yz (*this is not a real StarID*). If you don't know your StarID, StarID password or if the password has expired, follow these instructions to reset: [Click on Need Login Help?](#) link as shown below.

**Hennepin Technical College™ eServices**

**Hennepin Technical College - Brooklyn Park**  
 Brooklyn Park Campus  
 9000 Brooklyn Boulevard  
 Brooklyn Park, MN 55445  
 Phone: (952) 895-1300  
 Toll-free: 1-888-569-5121  
 Telecommunications Device for the Deaf: 1-800-627-3529  
 Fax: (763) 488-2938

**Please login to continue.**

The "\*" indicates a required field.

\* StarID:  [Need Login Help?](#) [Need an ID?](#) [Sign Up Now.](#)

\* Password:

Institution:

Display Name:  Display and print your name until next login. To protect your identity, you may wish to print only at secured locations.

You must **logout** when finished to ensure that nobody else gains access to your records.

Campus Specific Instructions

- 4) Click on [StarID Self Service](#).

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**StarID Login Help**

- Reset your StarID password
- Activate your StarID

**Reset your StarID password**

- Go to [StarID Self Service](#)
- Select **Forgot Password (reset password)**
- From the Students list, select the option that works best for you. You must provide one of the following sets of information to verify your identity:
  - Student ID (tech ID) and social security number, if on file at your school
  - Library card barcode and social security number, if on file at your school
  - Personal email address – must match the email address you gave to your school
  - Verification code – given to you in an email from your school or by school staff
- Follow the instructions.

Once you have your StarID and Password, return to this site and [log in](#) using your StarID.

For additional assistance with your StarID, please submit a ticket to [IT Service Desk](#) or call 1-877-466-6728.

- 5) You will see the screen below. Choose the option that best fits your situation. However, if you would like to verify your StarID, choose **What is my StarID**. This option will allow you to verify your StarID and also reset your password, if needed.

**MINNESOTA STATE** [HELP](#)

**Reset my Password**  
If you don't know your password.

**Sign in to Profile**  
Change your password, email preferences, and security questions.

**Activate my StarID**  
Activate your StarID and set a password.

**What is my StarID**  
If you don't know your StarID, start here.

- 6) You will see the screen below. The options shown below are the ones that work best for students to retrieve StarID and also change the password. The next steps will show you how the two options work.

**What is my StarID?**

Select one of the options below if you don't know your StarID.

- ▼ I know my Tech ID (8 digit student ID)
- ▼ I know my email address
- ▼ I have a verification code

- 7) If you know your Student ID or Tech ID number (8-digit number for a specific MinnState college) and you applied with your Social Security number, then you may choose the option, **I know my Tech ID (8 digit number)**.

**What is my StarID?**

Select one of the options below if you don't know your StarID.

**I know my Tech ID (8 digit student ID)**

**A** → Tech ID  
12345678

**B** → College / University  
Select One...

**C** ← Continue

- 8) You will enter your StudentID/Tech ID number in the **Tech ID** field [A].

- 9) Next, choose **Hennepin Technical College** from the drop down list that appears [B].

College / University

Hennepin Technical College

- 10) Click **Continue** [C].

- 11) You will enter your Social Security number, then click **Continue**.

### What is my StarID?

Select one of the options below if you don't know your StarID.

**Enter your Social Security Number**

**SSN**

123456789  Show SSN

**Continue**

This page includes space where you may enter your Social Security Number (SSN). If you do, the number entered will be compared electronically with the SSN that is stored in the Minnesota State system to verify your identity; no person has access to your SSN in this process. The number entered on this screen is encrypted during transmission, no one has access to it after it has been transmitted and it will not be stored. You are not required by law to provide your SSN. If you choose not to use your SSN for this purpose and are unable to use another identifier that does not require SSN, see information technology support for assistance.


- 12) If you see a screen like the one below, you did not apply using a social security number. You will need to enter the answers to the security questions you set up when your StarID was created or jump to **Step 16** to retrieve your reset password through an email verification.

**Security Questions**

City where you went the first time you flew on a plane

First name of your favorite childhood friend

Where were you when you first heard about 9/11?

 Continue

- 13) You will see the Reset Password screen as well as your StarID listed above the reset fields (see below).

## Your StarID is

You may continue to set your password (it is not required now). Otherwise, [return to self-service home](#).

**Reset Password** wx1234yz (example StarID – do not use)

**New Password**


**Confirm New Password**

Passwords must be at least 8 characters long and must contain at least three of these types of characters: upper-case letters, lower-case letters, numbers, and special characters. Passwords may not include your name. Do not re-use passwords.

**StarID Notification Email (preferred email)**

Select the email address we use to send email about your StarID (password changes, expiration, etc.)

I acknowledge that I am subject to the terms of access and use as defined in [Board Policy 5.22 Acceptable Use of Computers and Information Technology Resources](#).

 Set Password

[Return to Self Service signin.](#)

14) You will create a new StarID password. Some rules apply to the password requirements:

- 8+ characters
- Letters, number, and capital letter or special character
- Cannot re-use password previously used
- Cannot use first or last names; only two initials allowed

15) Make sure that you note your updated password, by writing it down, documenting in notes/text on phone or a secure password application.


### Resetting Password with Email Verification

16) You will choose the option **I know my email address**. This is the personal email address you used when you applied to the college. Enter that email into the field below. Click **Continue**.

[I know my email address](#)

Enter an email address associated with your StarID account. We will send a verification code you can use to authenticate in the next step.

**Email address**


 Continue

17) Once submitted, the verification code field opens and you will need to retrieve the unique code directly from your email. **Enter the Code** as well as your **Last Name or Email address the code was sent to**. Then click **Continue**.

[I have a verification code](#)

**Code**

**Last Name or Email address we sent the code to**

 Continue

18) Follow Steps 13-15 (above) for resetting your StarID password.