

**Student Senate
Eden Prairie Minutes**

- I. **Call to Order: 12:06 pm**
- II. **Introductions:**
 - a. Executive Board members Asani and Ariel
 - b. Student Senate Advisors Jese , Laura
 - c. Senators: Moinna, Sahro, Caledon
 - d. Guests
- III. **Special Guest:**
 1. Christine - Learn to Live will present 9/16/2020
- IV. **Approval of the Agenda:** Ariel motioned to approve agenda Moinna second – Motion Passed
- V. **Approval of the Minutes:**
 - a. Review minutes; No Minutes due to first senate meeting
- VI. **Reports:**
 - a. Student Senate.
 - b. Clubs.
 - c. Committees;
- VII. **Old Business:**
- VIII. **New Business:**
 - a. Open Positions – Secretary and Public Relations anyone interested? Nominate yourself at a senate meeting, they are paid positions (\$200 stipend/month)

Jade interested in PRC, Moinna interested in Secretary

Secretary Duties:
 1. Record minutes
 2. Keep track of attendance.Public Relations Coordinator Duties:
 1. Create flyers for meetings
 - b. Learn to Live – This is an online platform that offers free online programs and tools that can help you improve your mental health. You can access this platform through the school website by following this path: Current Students → Student Life and Career Development → Health and Well-being → Mental Health.
 - c. College Committees –
 1. Beyond the Yellow Ribbon
 2. CARE: Campus Assessment, Referral & Education Outreach Team
 3. Equity and Inclusion
 4. Employee Engagement
 5. Facilities
 6. Finance
 7. Policy
 8. Professional Development
 9. Safety
 10. Strategic Enrollment Management (SEM) Committee
 11. Technology

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Students' input is required in these committees. If you are interested to serve in any of them, see any of the student senate executive members or check the Student senate page in D2L.

- d. Student Life Board – This is a body comprising of students and a staff adviser which is responsible for appropriating funds to Student Senate, student clubs/organizations and individual activities based upon the guidelines set forth by Minnesota State and HTC. Please talk to me (student senate president) or Jese if you are interested about serving on this board. We should appoint students to the Student Life Board today.

Ariel, Sahro and Moinna interested Asani alternate if allowed

- e. Pulse D2L app download
- f. Senate is a “course” in D2L. You can stay current with Senate events through D2L

Good of the Order:

1. There is going to be a virtual Career fair on the October 8th, 2020. Please plan to attend as it will be an opportunity for you to explore prospects in your chosen career. More details on this later.
2. Please complete the survey regarding options for the FY21 graduation ceremony that was sent to your emails. A link to the survey can be found [here](#).
3. Remember to register to vote

IX. Announcements:

- a. HTC website is up to date for COVID-19 resources;
- b. tutoring@hennepintech.edu is a great resource to help all students with D2L, Zoom and anything they need help with;
 - i.

X. Adjournment: 12:31 pm Ariel motioned Caledon Second- Motion Passed

/-----Original Signed-----/_____

Asani
President

/-----Original Signed-----/_____

Hakim
Vice President

Proposal**Update to HTC Directory Information**

080420

Proposal: HTC should include student photos as “directory information” for photos used in news releases and college publications. This change is needed because it provides full disclosure about how photos from social media and public events may also be used more widely in the public realm for news release or college publications.

This proposal is not a big change. Instead it is a minor tweak to the current HTC policy.

MinnState General Counsel: During a meeting with many teams of communications/marketing personnel at colleges and universities statewide, the MinnState General Counsel’s office provided information about what legal documentation is required to use photos.

They provided several Directory Information policy examples. The example of the policy from Saint Paul College is most similar to the photo usage at HTC. *The Saint Paul College policy appears at the bottom of this document.*

Proposed Change: The proposed change is highlighted in yellow

CURRENT: Directory Information at HTC [LINK](#)

The following information has been designated as ‘directory information’ and, as such, is available to the general public: student name, dates of enrollment and/or registration, major field of study, degree, diploma, certificates earned and special student recognition/achievements.

PROPOSED UPDATE: Directory Information at HTC

The following information has been designated as ‘directory information’ and, as such, is available to the general public: student name, dates of enrollment and/or registration, major field of study, degree, diploma, certificates earned and special student recognition/achievements, **Photographs (includes photos or videos) for news releases and college publications.**

Examples of when HTC may use a student photo based on the revised Directory Information Policy

- Example: For a news release or for the Annual Report, HTC could use a group photo of students in a club – because the Directory Information Policy allows the use of that photo.
- Example: For photos taken at graduation or a public event on campus, HTC could include photos in a news release or use them in the Annual Report – because the Directory Information Policy allows the use of that photo.
- Please note: HTC is allowed to exceed the requirements of the revised Directory Information Policy. In other words, HTC will continue to ask students to sign a Photo Release Waiver for college publications that are produced for “commercial” purposes – such as the Viewbook or other strictly marketing materials. (A news release and the Annual Report are considered “editorial” content, similar to a newspaper.)

Example from Saint Paul College

Directory Data

Saint Paul College designates the following information as directory data:

- Name of student
- Major program of study
- Dates of attendance
- Degrees, diplomas, certificates & awards received
- Full-time or part-time enrollment status
- Participation in recognized activities
- Photographs used in news releases or college publication